

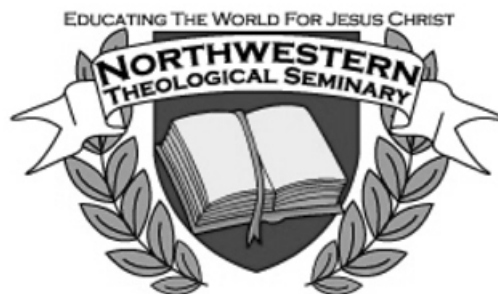


**Christian Alliance Ministries  
Worldwide Church of Jesus Christ  
Directors Manual**

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**Northwestern Theological Seminary  
Worldwide Branch Seminary Guide**

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# Christian Alliance Ministries Worldwide Church of Jesus Christ Directors Manual



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### PART TWO

The Northwestern Theological Seminary  
Worldwide Branch Seminary Guide

# Christian Alliance Ministries

## Worldwide Church of Jesus Christ

### Northwestern Theological Seminary

Ministry Planning for New Directors

#### **Before We Begin**

Dear Director

As a Director in this ministry it is very important that you realize that you have been called by God to work in His purpose and plan for this ministry. As you begin developing your Regions it is important to realize that people will follow those that can share and demonstrate their call to this work and God's anointing on the ministry. God expects us to do our part, just as He expected the Disciples to obey the Great Commission and pass this responsibility to every new Disciple so that it would perpetuate throughout the ages even as we continue in this tradition today.

If you have captured the vision of this ministry as given by God, there will be no holding back in your experience of the excitement and joy of His presence, which we are now living as part of this ministry. His empowerment by the Holy Spirit is necessary in order to be effective as the call and empowerment is transferred to each new Director who then must transfer it to those who become part of this ministry throughout their regions.

We invite you to take your time and review this Ministry Planning Guide for New Directors and get excited about what God is now doing around the world in regions where our ministries are currently operating, by referencing the Theology Journal at: [www.theologyjournal.com](http://www.theologyjournal.com) Concerning your region, we ask that you Pray for and receive the ANOINTING FIRE of the Holy Spirit. May the Holy Ghost fall on you, empowering you to show yourself as an obedient servant, a DISCIPLE to His call.

#### **Let's Begin**

In our call to expand throughout the world, we must establish the following points:

- Understand the Vision
- See Godly Purpose
- Review and Understand the Tools
- Set Objectives
- Set Controls
- Establish an Action Plan
- Recruit a Regional Director's Team

- Evaluate Strengths
- Evaluate Weaknesses
- Evaluate Opportunities
- Evaluate Threats
- Develop an Expansion Plan
- FOLLOW THROUGH

## The Responsibility of the Director

- a. **Understand the Vision** – the Director must have an understanding of what is the overall vision of the ministry.
- b. **See Godly Purpose** – the Director must be fully convinced that the Vision of the Ministry has Godly Purpose as its foundation.
- c. **Review and Understand the Tools** – the Director must fully understand how to utilize the tools of the ministry in order to use them in his Expansion Plan. This includes a thorough knowledge of the resources available on the different websites and how each program works.
- d. **Set Goals and Objectives** – Goals and Objectives answer the question, “Where do we want to go and what do we intend to accomplish for our Lord Jesus Christ?”
- e. **Set Controls** – It is very important that a system be developed in order to both, monitor and assure that the program is heading in the right direction and be able to report as to the achievements of markers (points in the plan that are achieved) along the way. Spreadsheets are a very important aspect of Controls and provide you with the information needed in order to submit your monthly reports to the Ministry Administration Office.
- f. **Establish an Action Plan** - Tactics represent the actual action plan of the objectives by answering the question, “How are we going to get there?” This includes setting specific points in the plan (markers), which can be measured and achieved.
- g. **Recruit a Team of Directors** – The Directors whom you recruit to start and develop branch seminaries, represents your branch seminary network. This requires an organized implementation of the project plan. Your network of Directors will understand the Vision, Godly Purpose, Tools, Objectives, Controls, and Action Plan, with the goal of making disciples through Bible centered education. The Bishop or Regional Director should spend time nurturing relationships with those Directors that can be placed in Regional positions. **Most branch seminary Directors will be recruited through holding group meetings with Pastors and Ministers and reviewing the Branch Seminary Guide, which is included with this Director’s manual. Bishops will be appointed after establish a network of 20 Directors with active Branch Seminaries. Regional Directors are appointed after recruiting one or more Directors with active Branch Seminaries.**

## The Responsibility of the Whole Regional Team

- a. **Evaluate the Strengths** – Study the effectiveness of the tools and how they are applied in the project. Be sure that effective methods are being shared among regions. That a model is being put in place in order to continue to strengthen the whole team.
- b. **Evaluate the Weaknesses** – Quickly identify those things that are hindering and make plans to replace them with more effective actions. Be sure to monitor negativity in the team, and continually assure the team that the vision is attainable through the confirmation of the Godly plan and purpose.
- c. **Evaluate Opportunities** – Everyone should have the ears and eyes open to unexpected opportunities and doors that God will provide and act on them. The ministry focus should be on achieving all that God has called us to do, through continued obedience and dedication to the ministry.
- d. **Evaluate Threats** – Everyone should be aware that we do battle an enemy who is looking for opportunities to hinder or stop the work of God in the ministry. We should quickly bring things to prayer when a possible threat is recognized. We should be sensitive to the Holy Spirit's leading in order to follow His commands.
- e. **Develop an Expansion Plan** – The Church operates in a system of networking. Jesus himself utilized 12 Apostles in order to spread the Gospel throughout the World. We must keep in contact with those that can provide introductions of others to this ministry.
- f. **FOLLOW THROUGH**—Do it, Make it happen through His empowerment...

## Ministry Tools:

The followings tools can be used when presenting the ministry to a potential Regional Director or Branch Seminary:

1. Christian Alliance Ministries 26-Year History
2. Northwestern Theological Seminary 26-Year History
3. Email Forwards of Ministry News and Expansions
4. Networking within your relationships with others
5. Tri-Fold Brochures of Ministry available at our [www.theologyjournal.com](http://www.theologyjournal.com) website under Ministry Resources.
6. Websites:
  - [www.ChristianAllianceMinistries.com](http://www.ChristianAllianceMinistries.com)
  - [www.NorthwesternSeminary.com](http://www.NorthwesternSeminary.com)
  - [www.SeminarioNorthwestern.com](http://www.SeminarioNorthwestern.com)
  - [www.ChristianAllianceMinistries.com](http://www.ChristianAllianceMinistries.com)
  - [www.worldwidechurchofjesuschrist.com](http://www.worldwidechurchofjesuschrist.com)
  - [www.TheologyJournal.com](http://www.TheologyJournal.com)
  - [www.NTSlibrary.com](http://www.NTSlibrary.com)
  -

7. Presentation of Ministry through Home and Church Visits
8. See the Ministry Package that follows.

## Recruiting Directors:

God will draw those that will be part of this ministry, but we must go and present to them the ministry. If God has called them, they will feel the desire and responsibility to be part of the ministry. We may know people right now that can possibly introduce you to your next director, but we must network and believe in what we are doing for God in this ministry.

- a. **The Ministry Package:** You can network by PRINTING this ministry introduction package and presenting it to key people or better yet, advertise and present the ministry program to groups of Pastors and Ministers. The Lord will also lead you to specific individuals, whom He is calling into the Ministry of Discipleship. Be sure to include this combination; Directors Manual and NTS Branch Seminary Guide in the introduction package, of you decide to do a mailing. When conducting meetings, you can simply print the NTS Branch Seminary Guide portion of this booklet and distribute it at the meeting, simply review the Guide and then ask the audience members to sign up on the list for more information on how they can start their own branch seminaries. Those who sign up are those whom the Lord is calling for you to recruit as Directors and to train in starting their own Branch Seminaries.

**\* This combination; Directors Manual and Complete Branch Seminary Guide is available and may be printed directly from the [www.theologyjournal.com](http://www.theologyjournal.com) website.**

## Spreadsheets (or other tracking forms):

Use spreadsheets to keep track of contacts and ministry directors. The Spreadsheet can have the information on the directors with the ability to input ministry census, Branch Seminaries, Number of Students, Pending Branches, Last Communication with Director, etc.

The objective is to be able to monitor and track ministry growth by individual director and region. In this way you can better assess in which areas are specific regions may have needs for guidance...

You can also do the same with every contact you make. Through persistence and obedience to the direction of the Holy Spirit, you can recruit new director simply by establishing relationships through ongoing communication. This is extremely important in areas where because of the danger involved in operating a ministry, first initial contacts are just a means of establishing a trust factor before proceeding.

Spreadsheets also make it simpler to provide your monthly reports to the Administrative Office of the ministry.

#### SAMPLE

Director Name	
Region	
Email Address	
Ministry Census	
Student Census	
Active Branches	
Pending Branches	
Last Communication	
Notes	<b>Comment Box</b>

Although this sample was done using Excel, you can opt to just making a sheet to fill in regardless of the method that you used to collect the information from your region. Even if it is handwritten, at least you will be able to maintain important record keeping. The important thing is that you can now track each Director and Branch and provide your monthly information to headquarters, on the Monthly Report form that will be e-mailed to you each month. Your recordkeeping, will allows you to access this information quickly, easily and efficiently.

You can build a simple table utilizing Word or any other Word Processing program, if you do not have Excel. Contact the office, if you need assistance setting up your spreadsheet. Or, if you are using the internet café for all Internet communications, then you can hand write your records for monthly reporting by e-mail to USA headquarters.

### **Understanding the Branch Seminary Program**

The Branch Seminary Program is crucial to the success of God's plan of creating disciples throughout the regions. This plan is a clear representation of obedience to God's calling, to carry out the Great Commission of Matthew 28. We are commanded to and we must make new disciples throughout the world, as Jesus has commanded.

The power of the program is found in its simplicity. This allows for the Holy Spirit to work and direct the student's life as he reads through the Bible. We do ask that whoever is placed to lead the weekly meetings be more advanced in their studies or knowledge of the Scriptures, as students will be asking questions during these meetings on the BIBLE study material they have been working on throughout the week at home.

## ***Church Charter and Affiliations***

Another powerful program; Church Charters are offered by the Worldwide Church of Jesus Christ, another ministry of Christian Alliance Ministries. Church Charters allow for independent ministries and churches to be part of a greater ministering body while maintaining independence and anonymity in its ministry. The church or ministry only needs to recognize its affiliation or charter with the CAM Ministries; Worldwide Church of Jesus Christ, yet will still remain independent and be self-governed by the local congregation and or ministry board. You will simply add to your name; an affiliate of the Worldwide Church of Jesus Christ. We prefer that Churches, who sponsor Branch Seminaries, also affiliate with our WCJC. But, we are cooperative and willing to accept your suggestions if it is not possible for your Church to affiliate with WCJC.

We believe that ministries and churches that would like to receive the recognition of being affiliated with a larger body will benefit from this type of relationship. Churches and ministries that are chartered or affiliated with this ministry are allowed to open a Branch Seminary Program from their own locations.

A major benefit of this type of Charter or affiliation is the ability for an independent Pastor to receive ordination through Christian Alliance Ministries / The Worldwide Church of Jesus Christ, a ministry that is recognized as a religious order/ denomination in the United States and in many countries throughout the world. Your congregation will be part of the great accomplishments that the Lord is doing through our members on a daily basis and through your news updates; you will be able to report to your congregation the developments in growth, discipleship and spread of the Gospel in the USA, Latin America, Europe, Asia, Africa and The Middle East. Through your weekly updates for the pulpit, your congregation will sense that they now belong to a great worldwide move of God. We currently have thousands of Churches in affiliation with our Worldwide Church of Jesus Christ, worldwide. Perhaps you have heard of us.

## ***TIACT Membership***

As part of the benefits of Affiliating or Chartering with this ministry, Ministers and Lay Leaders are given the opportunity of receiving membership with The International Association of Christian Theologians, an association that has a large number of members throughout the world from a large variety of denominations and ministries.

This membership compliments the individual pastors, teachers, and lay leaders recognizing their efforts of providing instruction in areas of theology in their local congregations and regions.



## *In Summary*

Christian Alliance Ministries has been equipped by God to offer a full range of ministry services to the body of Christ throughout the world. Our obvious focus on fulfilling the call of Christ through the Great Commission of making disciples around the world, has allowed for many regions to be blessed with great increases in the blessings of God.

Churches and ministries have reported a great increase in their numbers as they now are able to offer a well rounded ministry program to their local congregations that include an educational discipleship program in the form of a Theological Seminary, which can lead to a theologically accredited, state recognized Associate and Bachelor of Theology in Biblical Studies.

Ministries have also found that through the tuitions, ***which you are permitted to charge and keep a FULL 100% of***, have helped to increase your overall ministry income and help provide an increase in the Director's income as well.

We believe that your excitement in the presentation of what God has called us to offer as a ministry will increase the desire of those that may feel the calling of God to join this work. The regions around the world that have taken hold of the vision and purpose of God for this ministry have grown in great measures and have seen the glory of God in their work.

So, please pray and then begin to further develop your ministry today by committing to do all that you can do, and put to work this great program of discipleship and spiritual growth as it has been presented to you for your blessing. If you will heed the calling, He will empower you, by His anointing, for great accomplishment as it is pleasing to Him.

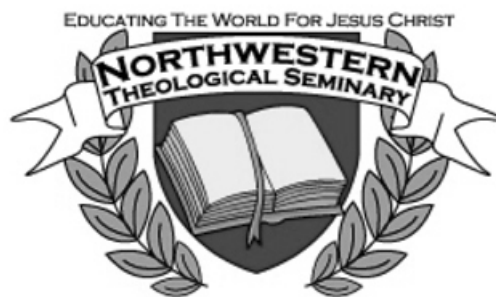
May God be glorified through your steadfast diligence and dedication to the cause of the Gospel!

Sincerely In Christ,

Dr. Howard M. Sarkela; Presiding Bishop  
Dr. Samuel Galloza, President; NTS / NCU  
Dr. Larry Stutzman, President; NTS Branch Seminary Network  
Dr. Miguel A. Contreras; Vice President CAM  
Dr. Carlos Molina; Vice President, WCJC Spanish Liaison

Christian Alliance Ministries Worldwide  
The Worldwide Church of Jesus Christ  
Northwestern Theological Seminary  
Seminario Northwestern  
The NTS Library  
The Theology Journal  
The International Assoc. of Christian Theologians

# Northwestern Theological Seminary Worldwide Branch Seminary Guide



## The Vision

Northwestern Theological Seminary is a ministry dedicated in obedience to the Great Commission of our Lord and Savior Jesus Christ. Our mandate is; to go and make disciples of all nations. (Matthew 28:18-20)

The concept of The Branch Seminary program is to provide a Christian Educational Program that can be both affordable and attainable by any student in the world. Utilizing the simplicity of a curriculum that is based entirely on the Bible as the sole textbook, the Branch Seminary Program is applicable to be used by any Christ centered Church or ministry regardless of Denominational status.



Continues...

## **The Beginning**

Early in August of 1980, Dr. Howard M. Sarkela, Founder and Presiding Bishop of Christian Alliance Ministries and Northwestern Theological Seminary, developed a learning process called; “The analytical approach to applied education.”

Dr. Sarkela discovered that the archaic system of last minute memorization or cramming for examinations resulted in considerable loss of knowledge being stored into short-term memory and limiting substantial recall beyond short term. This results in a hindrance to effective education.

Our analytical approach to applied education provides the student a methodology of relating information received, with areas of personal experience thus causing a link between the information being studied and aspects involving long-term memory of the student.

The methodology of analysis by asking personal questions, allows us to assimilate and correlate information that may be more easily remembered. The key to improved memory in learning is through Q&A with the answer relating to a personal question.

## **The Program: Associate/ Bachelor Degree and Certificate Programs**

The Branch Seminary Program was structured as a simple course of study that can be implemented internationally leading to a Associate or Certificate of Theology in Biblical Studies (A.Th., or Cert..Th. in Biblical Studies) from Northwestern Theological Seminary. Utilizing the Bible as the sole textbook, students acquire an interactive overview of every chapter found in the 66-books of the Bible leading to the 60 credit hour Associate Degree or Certificate. Bible based Learning Modules are required for the additional 60 credits needed for the 120 credit hour Bachelor Degree. The Branch Seminary Bachelor Degree program is only available in certain countries outside of the United States, with exception of those who can attend our physical NTS physical seminary in Mt. Dora, Florida.

**U.S. Branch Seminaries and Philippine Branch Seminaries are limited to offering the 60 credit hour Associate Degree or Certificate program only.** However completion of the Associate Degree or Certificate, qualifies such students to apply for any of the Online Seminary Bachelor Degree programs at: [www.northwesternseminary.com](http://www.northwesternseminary.com) or to enroll without Northwestern Christian University physical classroom program.

## **The Associate and Bachelor Degree Course Criteria**

The student will answer two questions for each Bible chapter, relating personally from an analytical approach to applied education on each and every chapter of the Bible:

- 1) *What is the Lord teaching me from this chapter of Scripture?*
- 2) *How may I apply what I have learned to my life and in ministering to others?*

Through a once per week meeting, at a designated location, the student may review with an instructor, questions and answers regarding each Bible chapter. The structure of the program is one that provides for the individual student to be part of a group of seminary students while at the same time working on individual assignments at home at their own pace.

A new student would start their Associate Degree program in the New Testament beginning in Matthew chapter one and finishing with Malachi in the Old Testament. Students would then work at their own individual pace. The uniqueness of the program is that a new student can begin their course of study at any time, allowing enrollments to be accepted continually, on any day, throughout the year.

The Bachelor Degree courses require completion of specific Learning Modules. Learning Modules will be available for download and printing by the branch seminary director, for distribution to the students.

## **The Degree Awards**

The International Branch Seminary is authorized to offer both the Associate and Bachelor of Theology in Biblical Studies. These degrees are theologically accredited, allowing the student to later enroll in the Graduate Program with Northwestern Theological Seminary by visiting [www.northwesternseminary.com](http://www.northwesternseminary.com) and submitting an application online.

**\*There will be a \$35 charge payable to Northwestern Theological Seminary USA, for any Degree award. This charge is to cover labor, printing and postage. There will be a \$135 charge to all U.S. based branch seminaries for any Degree award.**

## **The Branch Director**

The Branch Director should be a person who has a broad understanding of Scripture. The Director may choose to charge a small monthly tuition. Northwestern Theological Seminary world headquarters does not require any tuition payment for this educational degree program. This allows for the Bishop or Director to develop a self-supportive ministry. 100% of all tuitions collected may remain with the Branch Seminary organization in your country. Portions of the tuition may be divided between the leaders of your networks such as Bishops, Regional Directors and Directors.

## **What Does it Take to Start a Branch Seminary Program**

- Submit your church or ministry Charter Application today through the [www.theologyjournal.com](http://www.theologyjournal.com) website.
- Start a Branch of Northwestern Theological Seminary at your own Church or Ministry Building, Home or Office.
- Meet with students ONE evening per week. (Students study at home)
- Provide us an updated list of new Branch Seminary locations as you develop them along with student totals. (We provide an easy to complete monthly report)
- Keep it simple. Bibles, paper and Pencils. \*Learning Modules will be provided.
- Students answer just two questions for each chapter of the Bible: 1. What is God teaching me from this Scripture text? 2. How can I apply what God is teaching me to my life and ministry to others?
- Students meet ONE evening per week to review their assignments and to ask Bible based questions.

- Branch Seminaries practice open enrollments. New students can be added at any time.
- Every one works at a different pace. Some may take a minimum of 1 to 2-Years to complete all assignments in the 60 credit hour Associate Degree program.
- An A.Th., Associate of Theology in Biblical Studies may be awarded for completion of the 2- questions for all Chapters for both New and Old Testaments.
- International Branches are allowed to offer the Bachelor of Theology in Biblical Studies Degree, to students who complete 120 credits. The 120 credit hour Bachelor Degree program requires completion of the 60 credit hour Associate Degree, followed by completion of specific Learning Module assignments which provide the additional 60 credits needed for completion of the Bachelor Degree program.

## Unique Program

- The beauty of this simple program is it costs almost NOTHING to operate. Also there is NO set school year; students can enter the program at any time, since the assignments are always the same. A new student, who comes in at any time, will simply begin with the Book of Matthew in the New Testament and start answering the two questions for each chapter. All assignments are kept by the students and other questions regarding their Bible study, will be answered by the program leader ONCE per week, in the evening, when every one meets at a donated room, in a house, office or church building for a general review.
- A small tuition should be charged each Month, for the Seminary Degree programs. If students do not currently have money, let them sign a note of promise to pay, when able. They can be awarded their Degrees when they complete all assignments and pay their tuition balance in full.
- **Keep the tuition cost very affordable so as to enroll many students. We are not doing this to make money; we are doing this as a ministry of Love, to make disciples for our Lord Jesus Christ.**
- As Director of your branch seminaries, you may keep 100% of all tuitions for your ministry. Or, you may elect to split the tuition income by percentage, with Churches or Ministries who start branches and also build branch seminary networks under your supervision. When Directors ad more than one branch seminary, they become Regional Directors.
- When a Regional Director adds 20 branches and 20 Directors, they are ordained as Bishops with our Worldwide Church of Jesus Christ and they break free from their Bishops supervision. Bishops are required to report directly to CAM NTS WCJC Headquarters in the USA, by completing a simple Report form on a Monthly basis.
- Regional Directors should understand that you are the Supervisor of the program and that you will supervise the Directors whom you designate to meet with the branch seminary students each week.
- Bishops are responsible for their Regional Directors. International Bishops are Bishops appointed over entire Countries.
- Payment of a small tuition each Month from each student, **once you have established numerous branches**, should supply a good income for your

salary needs and for further development of this great ministry of discipleship. (II Timothy 2:2)

- A Once per week meeting room should be donated for your use at NO charge. Check with Churches, Ministries, Businesses, The Chamber of Commerce and Libraries for FREE use of a room. You can always meet in a Home as well. You should select a Pastor or Minister as Director to fill the role as Branch Seminary Director. Directors can appoint an instructor to meet with the students. This instructor should be willing to volunteer one evening per week and should not require a fee from your ministry. Directors may elect to meet directly with students each week, while forming new branch seminaries and recruiting instructors.
- **If you keep costs to a minimum, you should have a very successful program that will grow over the years, resulting in many branches.** Again, a small tuition from each student, once you have established numerous branches, should supply a good income for your salary needs and for further development of this great ministry of discipleship. (II Timothy 2:2) Be patient your network will grow under the Lord's anointing and blessing, over the course of time.
- **Our most successful Bishops spend much of their time organizing meetings with groups of Pastors, to explain the NTS Branch Seminary concept and how they can open and start their own branch seminary networks. (Building a large network will involve travel) The NTS Branch Seminary network concept is a simple ministry program to duplicate and multiply. It requiring only; Bibles, Pencils and Paper, yet reaches out into the community to educate and make Christian Disciples for our Lord Jesus Christ in fulfillment of the Great Commission, while at the same time generating substantial income for individual churches and ministries. (Matthew 28:18-20)**
- A Great way to hold a meeting is simply to print this **GUIDE** and distribute it at the meeting and then go over each section, step by step with the group. After the meeting you could have a question and answer session and then invite the Pastors to sign up for you to personally supervise them in starting their own NTS Branch Seminaries.
- You can advertise in newspapers and radio or by flyer and direct mail to churches concerning the upcoming meeting. We will also let you contact our most successful International Bishops for advice in doing your promotions, advertising and meetings with groups of Pastors.

### Requirements for Graduation and Degree awards:

1. Directors shall Grade all Completed assignments and mail all completed assignments to your Regional Director, Bishop or International Bishop depending on who is your direct supervisor (or) NTS world headquarters, if you do not have a supervisor. If you have a Regional Director or Bishop, they will mail the completed assignments to the USA headquarters or the International Bishop of your country.

2. Students are to pay all tuition requirements in full prior to Degree award.
3. International Students are to pay \$35 Processing and Postage fee for preparing of Degree award.
4. U.S. students are to pay \$135 fee for preparation and delivery of Degree award.

## Accreditations / Recognitions

### IACEA Theological Accreditation

We are fully accredited by:

The International Association for Christian Educational Accountability (IACEA)

[www.ChristianEducationalAccountability.org](http://www.ChristianEducationalAccountability.org)



### **IACEA Approval:**

Northwestern Theological Seminary and University is theologically accredited by The International Association for Christian Educational Accountability, a Worldwide organization for Christian Theological accreditation with the goal of maintaining the highest educational standards for its' member institutions. IACEA accreditation standards are maintained through ongoing evaluation, compliance and accountability.

IACEA supports the Biblical principle of separation of Church and state; Mark.12:17; James 4:4; II Corinthians. 6:14. Remaining consistent with Biblical standards and not liberal or secular positions, IACEA has chosen not to seek endorsement by either the EAES or COPA, CHEA etc. which are all governmentally influenced accrediting organizations. IACEA is a rapidly growing and respected network of over 500 schools on the cutting edge of Christ-centered, Biblical education.

IACEA is an international membership association of over 500 Christian educational institutions. Members must pass a rigorous evaluation process, leading to theological accreditation for their educational programs in accord with Christian educational standards and institutional integrity through initial and

ongoing evaluations. All IACEA member institutions are enabled to demonstrate educational accountability to the Christian educational community. This accountability is demonstrated through documented evidence of compliance with IACEA standards of structure, governance, material resources, policies, faculty and curriculum. Further information concerning our process of evaluation leading to Christian educational accreditation may be obtained by visiting IACEA at: [www.ChristianEducationalAccountability.org](http://www.ChristianEducationalAccountability.org)

**The following quote is taken from the web site of the Council for Higher Education Accreditation (CHEA).** *"There are accrediting organizations that may not be recognized but are not accreditation mills. For example, the accreditor may be seeking recognition, but the process is not complete. Or the accreditor does not meet the requirements of CHEA or USDE for reasons that do not relate to quality."*

**The following quote from the United States Department of Education.** *"It should be noted that some institutions have chosen not to participate in the federal student aid program and therefore do not have to be approved by an accrediting agency recognized by the Department. While these institutions do not appear on the Department's list, they may be legitimate schools."*

**This quote from the former executive director of the Association for Biblical Higher Education (an accrediting agency recognized by the United States Department of Education), stated as follows:** *"There are hundreds of Bible Colleges and Seminaries in the United States and Canada that are offering good solid theological training, yet they are not accredited."*

**But, will a degree from Northwestern, be accepted by your Church or place of employment?**

While there certainly are some situations when *only* a degree from a government approved school can qualify one for certain positions and privileges, for the most part, you are judged and accepted based on how you present *yourself*, not solely by the image represented by the school from which you graduated. Example: Are you already in ministry? If so, when was the last time a member of your church asked you if you had a degree at all, much less if it was from a regionally accredited university, college or seminary?

**Ministry and education:** Your ministry avocation is one of those areas where God's will and plan is more important than anything else. In fact, for those already serving in ministry, a degree from a highly credible though governmentally unrecognized school may be the smartest choice. Especially when you can receive a quality online seminary education for a fraction of the expense associated with regionally accredited schools. We should not forget that, especially in the Christian tradition, academic freedom is considered a cornerstone of religious liberty. Of course, so is academic responsibility! Therefore, any program of study leading to a theological degree should be both



Biblically sound, and academically honest. At NTS, you can be assured of such integrity with quality educational materials based soundly on Biblical principles.

*However*, if you are concerned whether your church or place of employment will accept you with a degree earned through a privately accredited school, that is not regionally accredited, then you should simply inquire concerning the same. Remember too, that even with degrees earned from regionally accredited schools; there could be restrictions on what kind of degree is recognized. Always inquire first, since in some cases, denominations and ministries may not accept degrees from secular schools, or schools not affiliated with a specific denomination or organization.

### **Educational Affiliations**

Northwestern Theological Seminary is a member in good standing with the following:

1. The Christian Educators Association International C.E.A.I.
2. The International Association of Christian Theologians T.I.A.C.T.
3. The American Theological Library Association A.T.L.A.
4. The Theology Journal Editorial Committee T.J.E.C.
5. International Fellowship of Christian Ministries I.F.C.M

### **United States Government Approval**

We are recognized by the Government of the United States of America, as 501(c)3 Religious Organization with all rights and privileges as provided by law.

**State Approval**



**State of Florida Department of Education**

Northwestern Theological Seminary operates under authorization, as a degree granting institution through exemption, by the Florida State Board of Independent Colleges and Universities under Section 1005.06 (1) (f), FLA Statutes. The State of Florida, like other states, does not require accreditation or theological accreditation for our religious education.



**State of Arizona Department of Education**

Northwestern Theological Seminary operates under recognition of exemption, as a religion based degree granting institution, by the Arizona State Board of Private and Post Secondary Education under A.R.S.32-3022 (E). The state of Arizona, like other states, does not require accreditation or theological accreditation for our religious education.

## **NTS is a Theologically Accredited Biblical Seminary**

As a theologically accredited biblical seminary, we are not required, by the U.S. Dept. of Education or any other agency, to have regional accreditation nor are we subject to governmental or secular oversight. As such, our educational programs are not required to qualify our students for either governmental or secular certification. However, legally, our degrees are classified as theologically accredited and state authorized as exempt, which fully qualifies all degrees from Northwestern Theological Seminary to be recorded professionally both on your resume and in personal employment records. You can be proud of the legitimacy of your Degrees from Northwestern Theological Seminary.

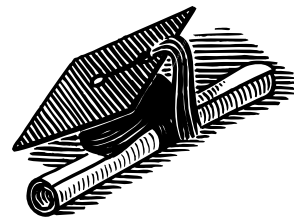
Our ministries are also recognized by the Government of the United States, as a 501(c)(3) Religious Organization. Since we are considerate of and obedient to all of the laws set by our government, as a Christ centered biblical education ministry, our ultimate authority is God and as such we choose to remain free in our rights to teach degree programs based on the word of God as found in the Holy Bible. However, Because of our legal position based on the U.S. Constitution, NO outside agency has any authority over our educational content regarding our right to teach Bible based educational programs leading to the award of appropriate certificates and degrees.

**The Apostle Paul said, "I am not ashamed of the Gospel, for it is the power of God unto salvation for everyone that believes." (Romans 1:16a)**

## **NTS Branch Seminary Leadership Development Program**

### **Introduction to Leadership Development**

Whether you are a International Bishop, Bishop, Regional Director, or Director, you all have something in common, and that is that as NTS SEMINARY LEADERS, you are responsible for promoting, managing and developing the NTS Branch Seminary Program. Whether you are just beginning or you have established 5, 10, 20 or 100 or more Branches, you are required to present yourself as a ministry leader who is capable of presenting the vision to others so that they too may join in on the work of making disciples through Bible centered education in fulfillment of the Great Commission.



The purpose of the Leadership Development Program is to provide an understanding of what it is to lead others to believe in your vision. The focus will always be that God is expecting you to do all that is in your strength and ability to do, always knowing that He will

carry you past your goals and even your limitations to an area where He will glorify Himself in your work. The idea is that if God has called you to be a LEADER within the NTS Branch Seminary Program, He will lead you to accomplish what He has ordained for you to do. He has allowed you to see the VISION, so that you would obediently respond and fulfill your calling in this great move of God. Our God is expecting you to spread this vision to the world, and step into His vision and calling. You must respond obediently with a willingness to commit your all. Even Jesus had to spread the Good News by sharing it with others in His region. Jesus led and taught by His own example. Do you really want to lead? Then follow Jesus... Make Disciples of men!

### **How to Lead as a Bishop or Director**

What is Leadership? Leadership is influence. Leadership is the ability to obtain followers. There is an old proverb that says, "He who thinketh he leadeth and hath no one following him is only taking a walk."

Most people define leadership as a position that they have acquired, and not the ability to get followers. This misconception is what frustrates many new Directors as they find themselves struggling to have others accept their vision of establishing a Branch.

The issue is not whether you influence others but what kind of influencer are you, or will you be as a Director? As a Director, the introduction that you provide to others about the NTS Branch Seminary will either influence them to join in with you or to reject the idea. How you present the information and your commitment to the program must be clear to the prospect that you are in communication with. The more you know about the program the easier it will be to emphasize and touch on the key concerns of the prospect.

### **Directors should begin by reviewing the following key points:**

- Do I recognize God's VISION and purpose in this NTS Branch Seminary Program?
- Do I continually pray for the Branch Program and God's leading within it?
- Do I believe in the Branch Program as one that impacts the Kingdom of God by preparing Disciples around the world, in obedience to the Lord's Great Commission?
- Do I know everything that is to be known about the Branch Program?
- Am I committed to the Branch Program and this ministry that God has called me to?
- Do I communicate with my Leaders and my Directors regularly?
- Am I following the Guidelines of the Branch Program for effectiveness?
- Can others witness the excitement in me when I am discussing the Branch Program?

The above are a few of the key questions, which you should be asking yourself in order to identify those areas in which you may need to adjust and improve. Your level of influence as a Leader in the Branch Program can be measured by the answers that you provided for the above questions.

**Excitement and Enthusiasm are contagious. Those that witness in you a sense of purpose and excitement with regards to your commitment and dedication to development of the Branch Program, for the making of disciples, will be convinced that you have been called for this purpose.**

**And we know that God causes All things work together for good to those that love God, to those who are called according to His purpose.**

(Romans 8:28)

**Have you caught the VISION?**

**God wants you to be excited about His work.**

The fact is that our Worldwide NTS Branch Seminaries are playing a role in the Great Commission of making disciples of all nations. Remember that this is a ministry and not a business. Your primary responsibility is to God first.

## **The Levels of Leadership**

### **Level 1: Position**

This is a basic level of leadership. The only influence of leadership you have is that which comes with a title. In this position you may have authority, but leadership is more than authority. A real Director knows the difference between being in charge (the boss) and being a leader (Director). This is illustrated by the following:

The boss drives his followers; the Director coaches them.

The boss depends upon authority; the Director on goodwill.

The boss inspires fear; the Director inspires enthusiasm.

The boss says "I"; the Director, "we."

The boss fixes the blame for a breakdown; the Director fixes the breakdown.

The boss knows how it is done; the Director shows how.

The boss says "go"; the Director says "let's go!"

### **Level 2: Permission**

This level of leadership, on the part of the Director, is leading through interrelationships. Energy and focus are placed on the individual's needs and desires. Directors who are not able to build solid, lasting relationships will soon find that they are unable to sustain long, effective leadership. **You can love ministry and the people without leading them, but you cannot lead people and the ministry without loving them.**

### **Level 3: Production**

At this level, you get your team together to accomplish a purpose. Everyone is result-oriented. Results are the main reason for the activity. On this level, things begin to happen, good things.

## Level 4: People Development

A Director is effective not because of his or her power, but because of his or her power to empower others. A Director's main responsibility is developing others to do the work. Loyalty to the Director and the vision that God has given him reaches its highest peak when the students have personally grown through the mentorship of the Director. The core of Directors who surround you should all be people who you have personally touched or are helping to develop in some way.

## Review of Leadership

1. Position: Rights - People follow because they have to.
2. Permission: Relationships – People will follow because they want to.
3. Production: Results – People follow because of what you have done for the organization.
4. People Development: Reproduction – People follow because of what you have done for them. (Then they duplicate what they have learned) This is discipleship.

If God has called you to be a Bishop or Regional Director in the NTS Branch Seminary Program your acceptance of this position requires that you view each of these Levels of Leadership as your role in developing your Branches and their Directors. God will use your work in these areas to open new opportunities and to introduce you to those whom you have been called to influence. You are to plant and water your Branch Seminaries, and let God produce those that you are to work with and develop to be future Directors. If you will diligently plant and water and nurture, God will give the increase: first 10's, then 100's, then 1,000's then 1,000,000's fold. All for His Glory...

## Conclusion

In his book, " Experiencing the Cross" by Henry Blackaby, the author states:

I fully recognize that the Holy Spirit alone is the teacher. He may use me as a tool, but no human teacher can open your heart and convince and convict you of the truth of God's Word and how it bears on your life. Only His Spirit can do that. And as He does, you're actually *experiencing* God; His Word is not simply principles or concepts to increase your head knowledge, but a vehicle for your *relationship* with the living God, a personal encounter that anchors His Truth in the center of your being, equipping and encouraging you to live it from your heart.

Even so, it is God's ministry through the Northwestern Theological Seminary, International branch seminary program, that you would receive His divine teaching, by the Holy Spirit of the living God, as you ask the 2- key questions for each chapter of His Holy Word and then receive that which the Holy Spirit imparts to you for your edification in drawing you to a deeper relationship with Jesus, the living Word. May you be sanctified in His Truth. May you be established and built up through His divine knowledge, to become that servant through whom He will accomplish a great and mighty work in multiplication of His kingdom through soul winning and discipleship.

But the Helper, the Holy Spirit, whom the Father will send in My name, **He will teach you all things and bring to your remembrance** all that I said to you. (John 14:26)

But when He, the Spirit of Truth, comes, He will guide you into all Truth; for **He will not speak on His own initiative, but whatever he hears, He will speak**; and He will disclose to you what is to come. (John 16:13)

The fields are white unto harvest but the workers are few... We have been chosen, we are called to produce even more disciples for our Lord's vineyard.  
May your life be filled with the JOY of knowing that you have fulfilled your calling, that you have multiplied your seed and bore much fruit for the Master's kingdom!

**Now, to Him who is able to establish you according to the Gospel and the preaching of Jesus Christ, according to the revelation of the mystery which has been kept for long ages past, but now is manifested and by the scriptures of the prophets, according to the commandment of the eternal God, has been made known to all the nations leading to obedience of faith; to the only wise God, through Jesus Christ, be the Glory forever. Amen.** (Romans 16: 25-27)

May the Lord bless you with multiplication of Disciples for the Kingdom of our Lord Jesus Christ!

Your servants,

Dr. Howard M. Sarkela; Presiding Bishop  
Dr. Samuel Galloza, President; NTS / NCU  
Dr. Larry Stutzman, President; NTS Branch Seminary Network  
Dr. Miguel A. Contreras; Vice President CAM  
Dr. Carlos Molina; Vice President, WCJC Spanish Liaison

**Those who say they abide in Him, ought also to walk in the same manner as He walked.**  
(I John 2:6)